| REFERENCE CHECK CONTROL FORM | | | |
| --- | --- | --- | --- |
| Applicant Name: | | Position: | |
| Manager: | | | |
| **Employment references checked:** | | | |
| Name: | | Employer: | |
| Relationship: | Dates of employment: | | Pay: |
| Address: | | | |
| Telephone: | Date contacted: | | Method of contact: |
| Would you rehire: | | Reason for termination: | |
| Comments: | | | |
| **Employment references checked:** | | | |
| Name: | | Employer: | |
| Relationship: | Dates of employment: | | Pay: |
| Address: | | | |
| Telephone: | Date contacted: | | Method of contact: |
| Would you rehire: | | Reason for termination: | |
| Comments: | | | |

| **Personal references checked:** | | | |
| --- | --- | --- | --- |
| Name: | | Relationship: | |
| Address: | | | |
| Telephone: | Date contacted: | | Method of contact: |
| Comments: | | | |
| **Personal references checked:** | | | |
| Name: | | Relationship: | |
| Address: | | | |
| Telephone: | Date contacted: | | Method of contact: |
| Comments: | | | |
| **Records checked:** | | | |
| School records (date requested:      ) | | Comments: | |
| Criminal records (date requested:      ) | | Comments: | |
| Driving records (date requested:      ) | | Comments: | |
| Credit records (date requested:      ) | | Comments: | |